



# Grant Assessment Guide

Aligned with [ADG Strategic Plan \(2023-2028\)](#)

## Overview

This guide explains how ADG evaluates grant applications using a transparent, objective scoring system. Understanding these criteria will help you submit a stronger application that aligns with our strategic goals of connecting more people with disc golf, in more ways, in more places, more often.

## Assessment Criteria

All applications are evaluated against six criteria.

### Eligibility & Compliance

- Is the applicant a recognised club, association, or individual with appropriate support?
- Does the application align with one of the grant categories (Event, Infrastructure, Resource)?
- Has the applicant demonstrated partial funding or contributions from other sources, if required?
- Does the project align with ADG's mission of increasing participation and accessibility?

### Strategic Alignment & Impact

- Project contributes to ADG's goal of connecting more people with disc golf
- Supports diversity and inclusion (women, juniors, underserved communities)
- Strengthens community engagement and local partnerships
- Clear plan for increasing participation and accessibility

### Stakeholder & Volunteer Support What we're looking for:

- Strong engagement with state associations, clubs, and local councils
- Evidence of volunteer involvement (course installation, event support, coaching)
- Letters of support or formal endorsements from relevant organisations
- Demonstrated community backing



## Budget & Financial Responsibility

- Detailed, realistic budget with clear expense breakdowns
- All funding sources clearly listed (grants, contributions, in-kind support)
- Income and expenditure balanced
- Financial plan supports sustainability and growth

## Fair Allocation & Regional Balance

- Project expands disc golf into new locations or underserved areas
- Contributes to balanced distribution of funding across regions
- Supports communities at different development levels
- Follows [ADG's Course Development/Installation Guidelines](#) (where applicable)

## Long-Term Sustainability & Reporting

- Clear plan for measuring success (participation numbers, engagement metrics)
- Project contributes to National Event Strategy or competitive opportunities
- Reporting structure addresses risk management and governance
- Plans for ongoing impact beyond initial funding

## Scoring System

| Criteria                             | Raw Score | Weighting   | Maximum Points |
|--------------------------------------|-----------|-------------|----------------|
| Eligibility & Compliance             | 1-5       | 10%         | 10             |
| Strategic Alignment & Impact         | 1-5       | 25%         | 25             |
| Stakeholder & Volunteer Support      | 1-5       | 15%         | 15             |
| Budget & Financial Responsibility    | 1-5       | 15%         | 15             |
| Fair Allocation & Regional Balance   | 1-5       | 10%         | 10             |
| Long-Term Sustainability & Reporting | 1-5       | 25%         | 25             |
| <b>TOTAL</b>                         | <b>30</b> | <b>100%</b> | <b>100</b>     |

### Score Meanings (1-5 scale for each criterion)

- 5 - Outstanding:** Fully meets or exceeds expectations with strong evidence
- 4 - Strong:** Meets most expectations with good evidence
- 3 - Adequate:** Meets minimum requirements but lacks depth or clarity
- 2 - Weak:** Partially meets expectations with limited supporting information
- 1 - Poor:** Fails to address key elements or lacks relevance



## Application Outcomes

### 70-100 Points: Full Approval

Your application is approved for funding.

The application strongly supports ADG's strategic priorities and demonstrates clear financial sustainability, stakeholder backing, and measurable impact.

**Next steps:** Funding approved without major changes required.

---

### 60-69 Points: Conditional Approval

Your application meets most criteria but requires revisions.

The application has potential but has gaps in budget clarity, stakeholder support, sustainability planning, or strategic alignment.

**Next steps:**

1. You'll receive specific feedback on areas needing improvement
  2. Submit revised proposal within 2-4 weeks
  3. Revised application must score 70+ for full approval
  4. If revised score improves by 5+ points but remains below 70: may receive partial funding or further review
  5. If revised score improves by less than 5 points: application rejected with feedback
- 

### Below 60 Points: Not Approved

Your application does not meet criteria.

The application does not meet strategic goals or lacks necessary financial and stakeholder support. Applicants are encouraged to rework their proposal before reapplying.

---



## Tips for a Strong Application

### Be Specific and Detailed

- Provide clear objectives, timelines, and expected outcomes
- Include specific participation targets and demographic goals
- Explain exactly how your project will grow disc golf

### Demonstrate Strong Support

- Include letters of support from state associations, clubs, or councils
- Document volunteer commitments with names and roles
- Show how your project fits regional development plans

### Create a Realistic Budget

- Break down every expense with specific amounts
- List all funding sources (confirmed and pending)
- Ensure totals balance and address any gaps

### Plan for Sustainability

- Outline how you'll measure success (numbers, surveys, engagement)
- Explain maintenance or continuation plans
- Describe long-term community benefits

### Align with ADG's Vision

- Emphasise diversity, inclusion, and accessibility
- Connect your project to "more people, more ways, more places, more often"
- Show how you'll strengthen local disc golf communities

## Contact

For questions about the assessment process or help with your application:

**Email:** [grants@australiandiscgolf.com](mailto:grants@australiandiscgolf.com)

We encourage you to reach out before submitting if you have questions about how your project aligns with our strategic goals.